



MINUTES

Date:	Friday 28 th September 2018 & Friday 12 th October 2018
Purpose:	PTA AGM Meeting
Location:	St Gilbert's School
Parent Representatives:	Isabel Howett, Chrissy Tresidder, Louise Bellis, Siobhan Parkin, Vicki Miley, Kate Costella, Vanessa Johnson, Lizzie Lewis, Karen Neale, Kate Willing, Ruthie Hudson, Lucy Glenning, Vikki Chappell, Rebecca Bailey, (attended 28th Sep only) Simon Burnell, Sarah Davenport, Lydia Brown
School Representatives:	Miss Dicker
Apologies:	Kate Jones (who has offered to be put forward as an Officer)

ITEM

ACTION

Financial Report for 17/18

The Treasurer's report for the previous school year was reviewed, with forthcoming planning and events considered in line with both the social and the financial benefit it brought School and Parents. (As per the summary attached). Overall fundraising was down on the previous year due to changes in the events organised throughout the year, however funds carried forward remained at £6k.

The PTA have continued to follow up with Miss Dicker how the PTA 'pot' can be used to show the benefit of these events and the output that it brings the children. Miss Dicker advised that they have a number of plans to progress and allocate the funds this year. Which included suggestion (but are not exclusive) to the following areas

- New life to the top playground with literacy and maths games to be put onto the walls to support the learning in school (Quote being obtained October 18)
- Aspects of forest school are beginning to be brought into school for the EYFS (Oct/Nov 18)
- Seating area on the field with a canopy (Simon Burnell advised he could support the sourcing of a canopy)
- New school library
- New RE resources
- PA System for the hall to be put in (Quote provided October 18 – aim is to get this in before half term)



Treasurer's Report
1718.pdf



Activities 1718 v
1617.pdf

St Gilbert's Church of England Primary School PTA

Foundry Road ♦ Stamford ♦ Lincolnshire ♦ PE9 2PP



PTA Nominations – School Year 17/18 – 12th October

The meeting reviewed the roles of the current PTA, who advised that a number of the team were wanting to stand down from their current positions. Isabel Howett and Chrissy Tresidder to step down from the role of Joint PTA Chair. Louise Bellis to step down from the role of Treasurer. Victoria Carroll has already stepped down from the role as Secretary as they have left the school.

The roles needed as part of the PTA committee are detailed in the document below. These were circulated prior to the AGM with all parents a number of times following an initial communication in April advising parents of the changes afoot in 18/19.



PTA_Roles_1718.doc
x

In line with the democratic process, the following roles were filled via nomination.

- Treasurer** - Proposed: **Vikki Chappell** by Louise Bellis - seconded in by Isabel and Karen Neale
- Secretary** Proposed: **Vicki Miley** by Isabel Howett - seconded in by Karen Neale and Siobhan Parkin
- Disco Officer** Proposed: **Ruthie Hudson** by Chrissy Tresidder seconded by Karen Neale and Louise Bellis
- Officers** Proposed: **Kate Costella** seconded in by Isabel Howett and Siobhan Parkin
Kate Willing seconded in by Chrissy Tresidder and Vicki Miley
Kate Jones seconded by Isabel Howett and Karen Neale
- Chair (Joint)** Proposed: **Vanessa Johnson** by Isabel Howett seconded in by Chrissy Tresidder and Louise Bellis
Siobhan Parkin by Vicki Miley seconded in by Chrissy Tresidder and Isabel Howett
- Vice Chair** Proposed: **Lizzie Lewis** by Isabel Howett seconded in by Chrissy Tresidder and Louise Bellis

Those voted into their roles for the school year 2018/19 accepted their roles and will now form part of the St Gilbert's PTA committee.

Any changes to these roles will need to be formerly advised at subsequent PTA meetings, and the core committee will need to operate with a minimum of 6. The next AGM will be notified to parents in the final term of 18/19.

TERM 1 EVENTS

- **DISCO – 27th November proposed – school to confirm to Ruthie**
- **CHRISTMAS FAYRE – Saturday 8th December**
- **Bags to School – Date to be confirmed**
- **CHRISTMAS PARTIES KS1 and KS2** (Stripey Wipey is booked for KS1 already 10th December)
- **CHRISTMAS CARDS – Work in progress –** paperwork to be submitted by 15th October (latest)
- **Parents Open Mornings** (new starters 2019) 6th / 7th November (volunteers needed)
- **Nativity Refreshments** (Volunteers needed 5th (2:30 & 6:30 / 6th December 6:30)
- **Autumn Social** (Date to be confirmed)

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Any Other Business (28th September and 12th October)

The room shared the frustrations of the Parents with Miss Dicker in not seeing the output of the fundraising. Miss Dicker apologised that there had been little progress in some of the previously suggested areas (e.g. PA system)

Parents also raised suggestions around the reworking of the field area and consideration of new surfaces in order to get the most benefit out of the area all year round.

Other suggestions made included the idea of using sponsors to support the purchase of school kit and promoting the health benefits (e.g. Fitzwilliam Hospital who sponsor other local sports teams in the area).

Going forward Miss Dicker will be taking on the responsibilities of liaising with the PTA in order to maintain the recent momentum gained.

A Cliff bid is going in for certain capital for use in school with a focus on fencing around the school and the Gilbert's Gang mobile.

Grants were discussed and a number of parents have offered to support school in the writing and creation of Business cases for the various grants that are available to the school to apply for.

At the initial meeting held on 28th September, it was agreed that a communication would be put out to parents regarding the future of the PTA with the democratic process of voting in a new PTA taking place on the 12th October.

At the meeting on the 12th October, a show of hands was requested to determine the best day and time for future PTA meetings to take place. It was agreed that Friday's straight after drop off was a good and viable option for the majority.

Scotathon 2019 – Isabel, Chrissy and Louise B agreed that they would form a subcommittee and take on the planning and organisation of this event for the coming year. New Dad recruits are needed for the running and set up of the event going forward due to a number of parents having children in their final year at St Gilbert's.

Action: Isabel, Chrissy and Louise to provide the new Chair / Vice Chair / Treasurer with a folder of all the PTA details. Meeting to be held to go through this.

Action: Financial responsibilities to be signed over to the new PTA Committee.

Action: Vicki Miley to arrange a communication to go out regarding second hand uniform

Action: Miss Dicker to confirm the date of the KS2 Christmas Parties

Action: Communication to go out to all parents advising on the new PTA team

Action: New FC needed for the Christmas Fair – parents to be asked if anyone knows of anyone suitable.

NEXT MEETING

2nd November 2018 09:00 Staff Room