

St Gilbert's CE Primary School



**Information regarding our provision for young people with Special
Educational Needs and Disabilities (SEND)**



How does the school know if I need extra help?

- Your class teacher will watch your learning carefully. They will plan activities that meet your needs and will talk to you about how you are doing in your learning.
- You will also complete assessments during the year and if we think you may need some extra help we will talk with you about this in a way that you will understand.
- Sometimes you may need to work in a group with other children and at other times you will work with your Teacher or a Teaching Assistant on your own.
- **Don't worry!** 😊. We all need a little extra help sometimes and this extra support will mean that you can move forwards more quickly.

How do you identify if I have special educational needs?

- Your class teacher will watch your progress and see if you are making the expected progress to meet your targets. This is through your class work and also through assessments you complete.
- If you are not they will talk with the other teachers or a special teacher in school called the Special Needs Co-ordinator who will work together with you and your parents to help you make the progress you need to make.



What should I do if I think I need extra help?

- If you are worried about your learning you must talk to your class teacher and also your parents.
- Try to tell us exactly what is worrying you.
- We will then all work together to help you. This will include you and you will always know what is happening and what is being planned to help you.

How will my school work be organised to meet my individual needs?

- We will plan activities that meet your needs. This is called differentiation.
- You and your class teacher will see how these activities help you.
- We may need to plan some extra activities but this is a positive thing as it is all to help you.

How will I be involved in planning for my needs and who will explain it and help me?

- Three times a year you will meet with your class teacher, your parents and the school Special Needs Co-ordinator.
- We will set targets with you to help you.
- At this time you can tell us how you are feeling about your learning and tell us what helps you and what does not.
- You will also be able to attend your Parent's Evenings.



Who will tell me what I can do to help myself and be more independent?

- Your class teacher and the Special Needs Co-ordinator (SENCo) and your parents will make sure you know what you need to do to help your learning.
- We will help you organise yourself to complete your school work at home and in school.
- Sometimes you may need a special resource to help you and we will organise this with you.

What should I do if I am worried about something?

There are many people who you can talk to

- Your mum and dad
- Your class teacher
- Your Headteacher – Miss Dicker
- The SENCo – Mrs. Standen
- Mrs Camp in the Learning Zone
- Your Teaching Assistant

We will listen to you and help you to sort out what is worrying you. Sometimes we will give you strategies to help you or maybe sit with you and help you with what is worrying you if it is a piece of work



How will I know if I am doing as well as I should?

- In our meetings with you we will look at your targets and talk with you about how you are doing.
- We will talk with you about how you are doing in your work and how you have done in your assessments.
- We will be honest with you and tell you where you need to be and will set new targets with you to help you get there.
- We will also talk with you about how you are going to meet your targets.

How can I get help if I am worried about things other than my school work?

- All the staff in school are there to help you.
- We will always listen to you, help you with your worries and support you in moving forward.
- You can visit the Learning Zone if you need to talk to someone but you can also talk to your Class Teacher or your Teaching Assistant.
- If you need special medicines in school it may be that someone in school helps you with these but we will talk with you and your mum and dad about this.
- It may be that you need some support physically and we will talk with you about how you can move around school and how we will help you with any special exercises you need to do each day.
- You need to follow our behaviour policy, be kind and caring and polite to all children and staff in school.
- You must make sure you are in school as much as possible. If this is difficult it may be that we ask someone to help you and your parents. This person will be called an Educational Welfare Officer.



Are there staff in school who have had special training to help young people who need extra help?

- Some of your teachers and Teaching Assistants have special training to help children in school. This may be in helping children with their sounds or with their speech.
- If there is someone who can help you with something specific because of their training we will let you know.

Can school staff get extra help from experts outside the school if they need to, such as advice and training on medical conditions?

- We work with many people who have very special training. If you need support from one of these experts we will make sure we talk with you about this and make sure you understand what this person will be doing and what they will do when they visit.

If I have difficulty in taking part in school activities what different arrangements can be made?

- If you need some extra help with taking part in a school activity we will make sure there is someone to help you.
- If you want to be involved in an activity and you are not sure how this can happen then ask your class teacher and they will help you.
- You will have the chance to be involved in all activities in school.
- If you have a disability or additional need we will work with you and your parents to help you become involved.
- You can come into school if you are in a wheelchair through two of our school entrances and we will make sure you know where this is.
- We also have a hygiene suite where disabled children can change and go to the toilet.



What help is there to help me get ready to start school?

- Depending on how old you are when you join our school, we will make sure you have time to visit the school and get to know your Teacher and Teaching Assistant.
- Like all children you will also have the chance to look around school and get to know what it looks like.
- If you are going to secondary school, some of your new teachers will visit the school and meet you.
- You will also have the chance to visit your new school.
- Your new SENCo will also join our meetings to talk about your progress and your targets so they know how to help you when you start your new school.
- At this time you will have the chance to talk to them and tell them what helps you, what does not, what your hobbies are and what you would like to do when you are older.
- We will make sure your new school has all the information they need about you to help you.